

FLORIDA PROBE®

Quick-Start Guide for FP32® Software



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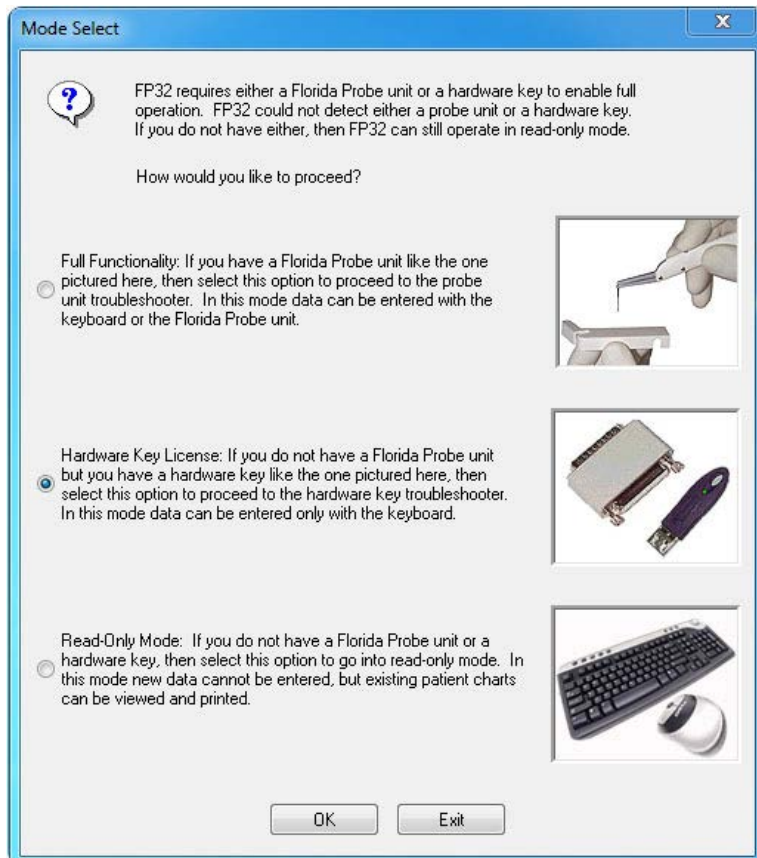
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Launching the FP32 Software

Launch the **FP32 Software** from the **Windows Start Menu** or by double-clicking the **FP32 Desktop Icon**:



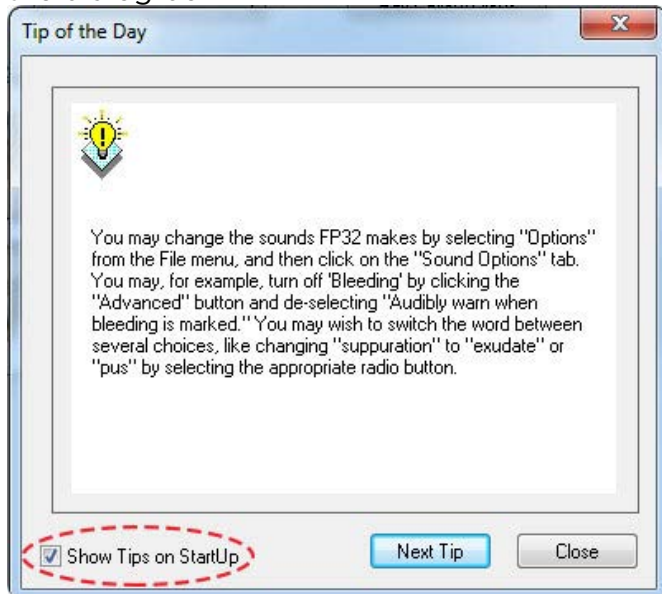
Note: Make sure that you have placed either the **FP32 USB Software Key** into one of the available USB ports on your computer or that you have the appropriate **Florida Probe Hardware** attached. If you don't have one of these attached, you will see this dialog box when you launch the software:



Attach the FP32 Software Key or appropriate Florida Probe Hardware and follow the instructions in the dialog box to either proceed with **Full functionality**, **Hardware Key License**, or **Read-Only Mode**. **For the purposes of this quick-start guide, we will be using the Hardware Key License for Keyboard Only Mode.**

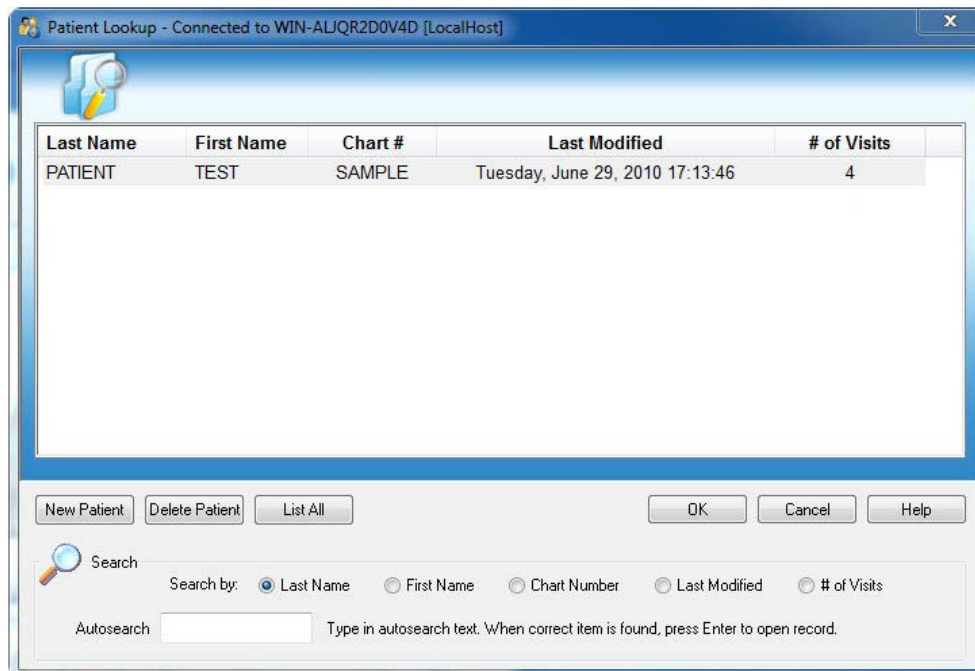
When the program opens, you should hear the greeting, "**Welcome to the Florida Probe**," – if you don't hear this greeting, check to make sure your speakers or sound are working properly, as sound is an integral part of any Florida Probe exam experience.

Next, you will be presented with the “**Tip of the Day**,” dialog box, which provides helpful information about the FP32 Software and Hardware, as well as periodontal exam tips. You can disable this dialog by unchecking the check box marked, **Show Tips on Startup**, in the lower left hand corner of the dialog box.



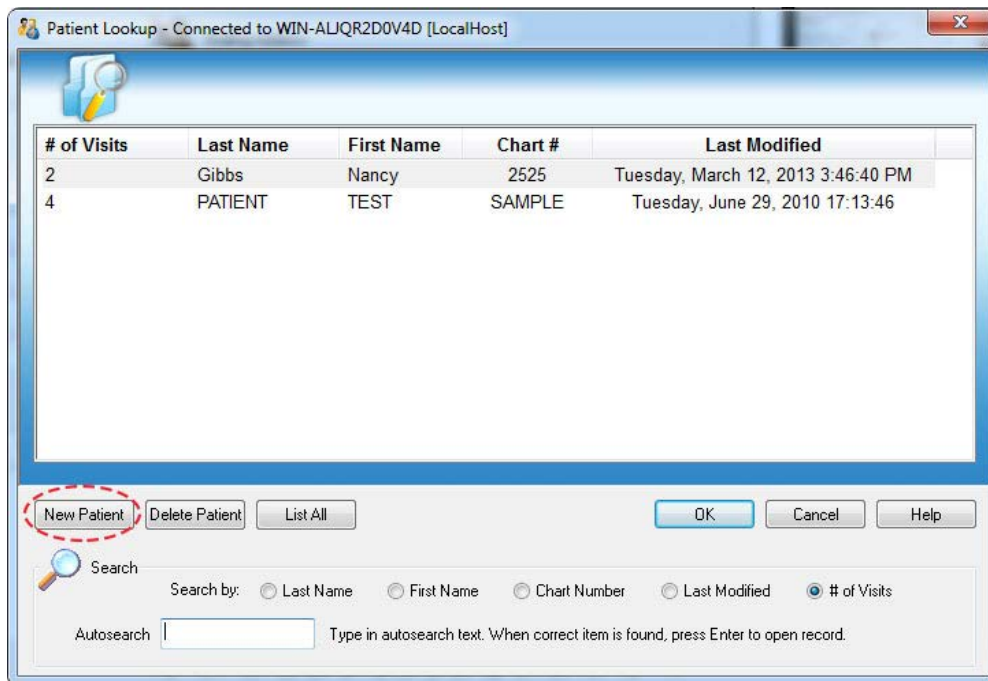
Patient Lookup Dialog Box

The next dialog box to appear will be the Patient Lookup Dialog. If this is the first time you are using the software, you will have at least one patient in the database – the **TEST PATIENT** that we have included.



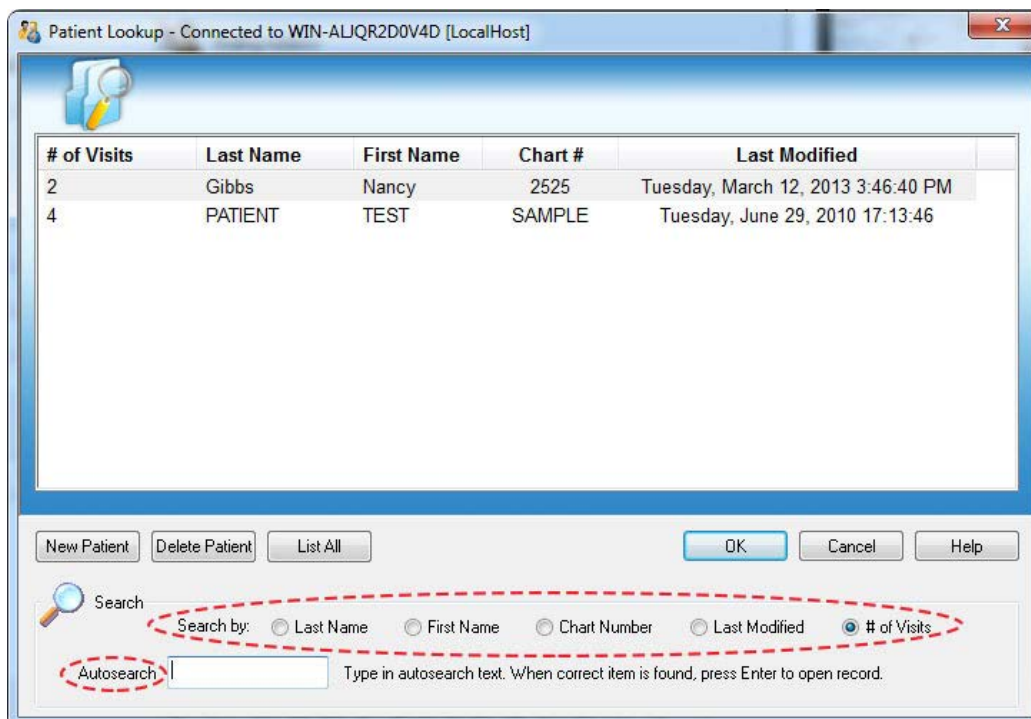
Creating a New Patient

Click on the 'New Patient' button. You will be taken to a blank Personal Page Dialog (See The [Personal Page](#) section below). **Note:** Only select New Patient if this will be the patient's first visit.



How to Search for Patients

By default, the Patient Lookup Dialog will search for all patients by Last Name when you type this information into the Autosearch box.

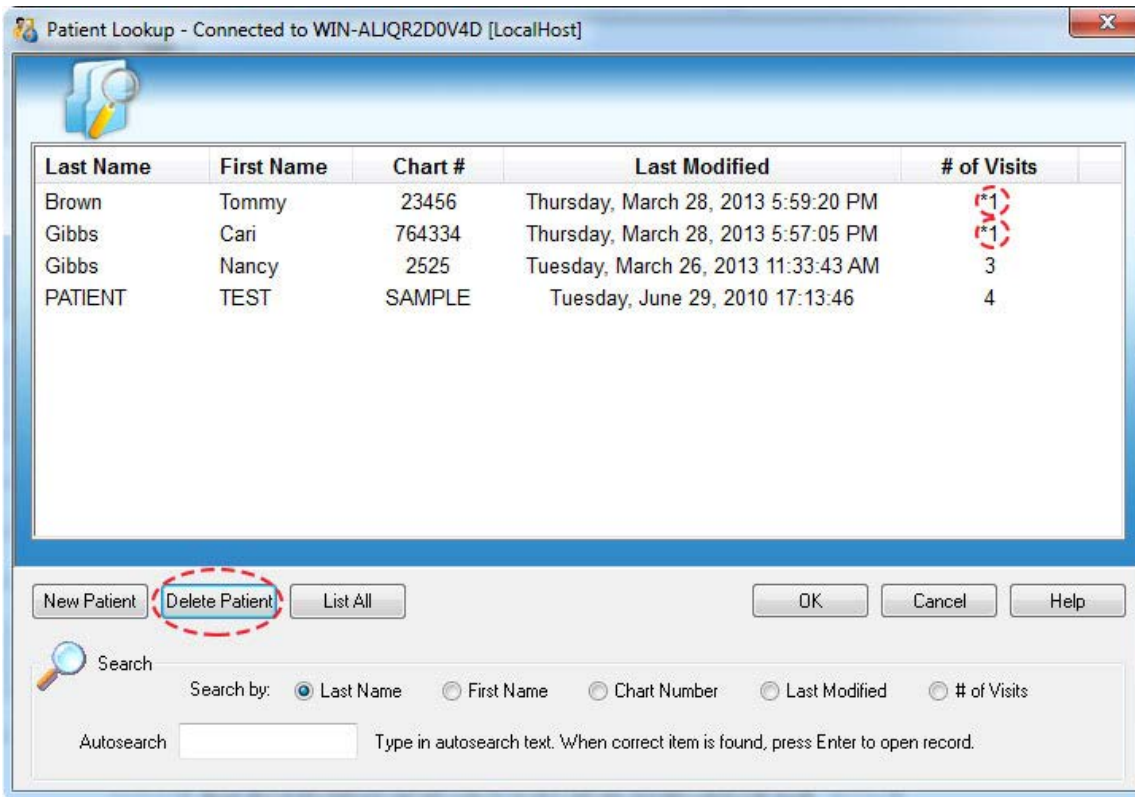


Use the **Search by** feature to change the method of the patient search to **First Name**, **Chart Number**, **Last Modified**, or **# of Visits** – then type what you are searching for into the **Autosearch** box. When a possible match is found, it will be highlighted in the list. Click the 'OK' button to access the patient's record and exam data.

IMPORTANT: If the patient is a current patient already in the database, you must select the patient's name from the Patient Lookup Dialog before performing an additional visit, rather than selecting the New Patient button. If you inadvertently create a new patient when you intended to create a new "visit," the exam data will be associated with a separate new patient and the visit comparison functions of the FP32 Software will not work. You will have to re-enter the exam data under the correct patient and delete the new patient you accidentally created.

What an Asterisk * in Front of Visit Number Means

If a patient has an asterisk before their # of Visits then that means that someone has started a chart for them by filling out at least the minimum information on the Personal Page, but that no periodontal chart has been created for them yet. Sometimes, the front office staff will pre-fill out information on the patient's Personal Page to assist the RDH or Dentist before the patient's first periodontal exam.



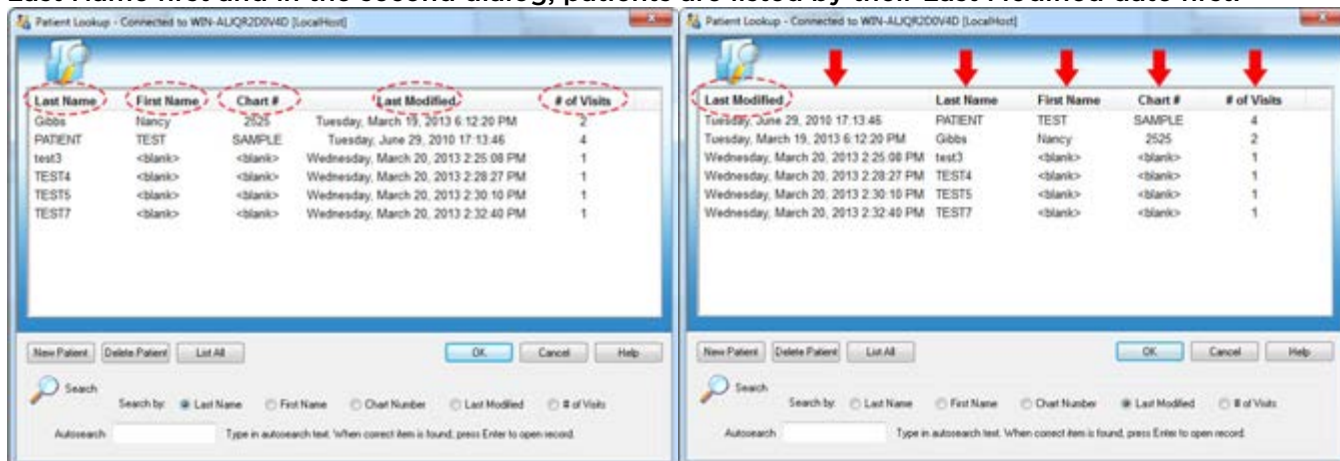
Deleting a Patient

Select the patient you wish to delete. Click on the **Delete Patient** button. You will receive a warning asking if you really want to delete the patient/info.

WARNING: Once a patient's record has been deleted, the data cannot be restored.

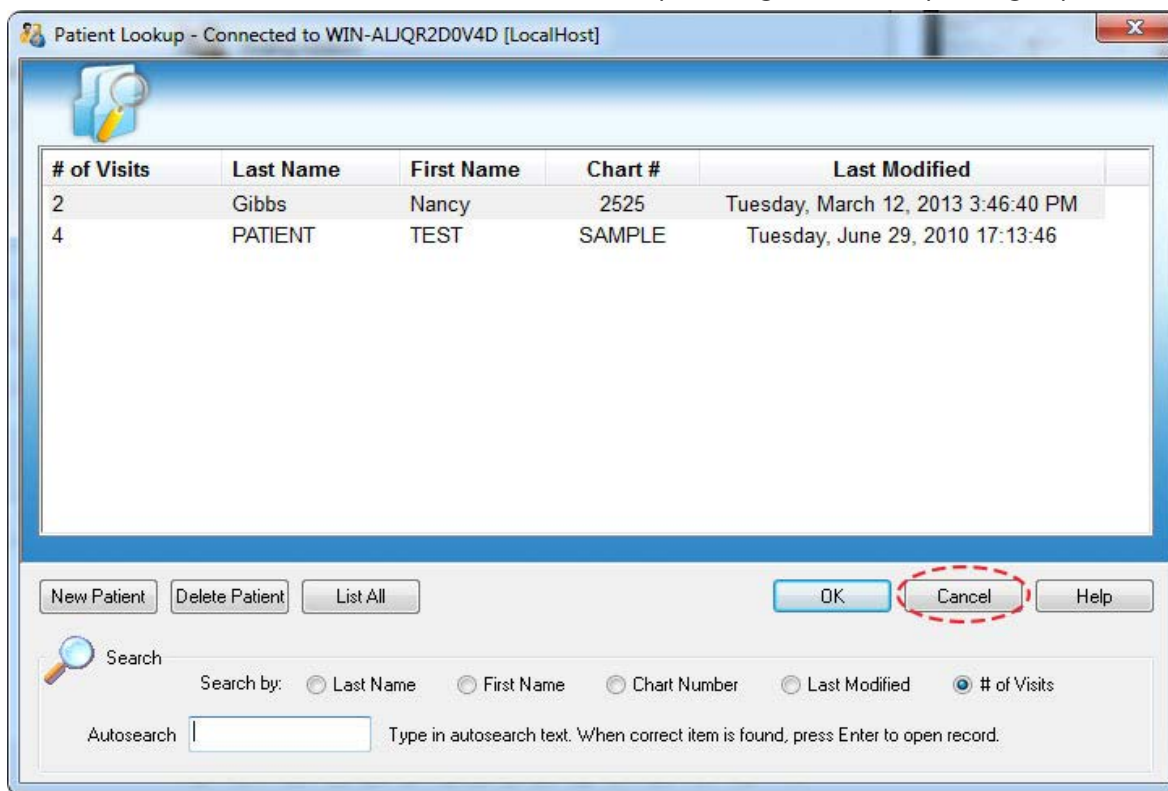
Change the Order of Search Results

You can also change the order that the search results are listed, simply by clicking on the criteria that you want listed first. In the example below, the first Patient Lookup Dialog box lists patients by Last Name first and in the second dialog, patients are listed by their Last Modified date first.



Dismiss the Patient Lookup Dialog Box

Click on 'Cancel' to dismiss the Patient Lookup dialog without opening a patient record.



Note: If another record is already open, it will remain open.

The Personal Page

Once you click the **New Patient** button on the **Patient Lookup** dialog, you will be directed to the **Personal Page***. You need to fill in at least the patient's **Last Name OR Chart Number** to create a new patient record in the database. If you have selected a current patient from the Patient Lookup dialog, you will be taken to their specific Personal Page. You may edit any of their information on the page.

Test | Version 9.12.24 - Florida Probe Corporation's FP32

File View Window Email Help

Options New Patient Lookup Save Print Email Education Risk Help Undo Live Support

Personal Page PSR Periodontal Page

Patient Name Last: Test First: Middle: Chart #: Gender Male Female

Demographics Date of Birth: MM / DD / YYYY SSN: Race: Mailing Address Street: Apt #: City: State: Zip:

Contact Information Home Phone #: Work Phone #: Cell Phone #: Email: Medical Information Insurance #: Insurance: Referral Dr.: Examiner: Medical Alerts Edit Patient Alerts

Notes, Smart Notes Type reusable Notes here

Patient Image Capture Image Help

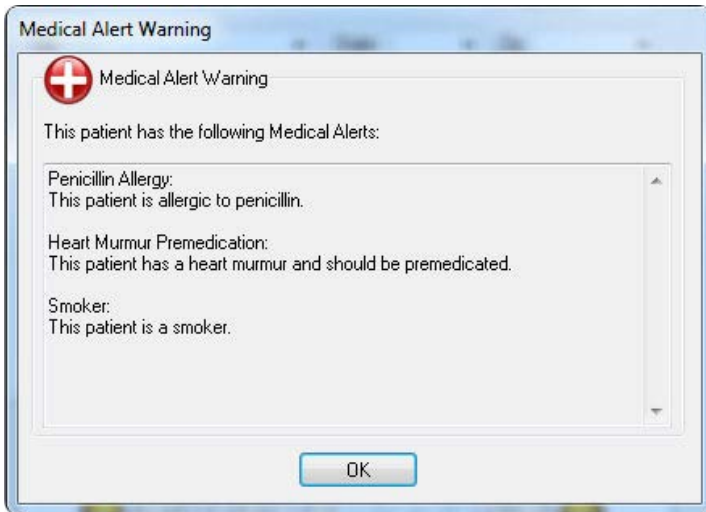
Summary of Last Visit

For Help, press F1

*Of course, when you are ready to enter real patient data, it would be beneficial to enter a patient's last name, first name and date of birth to be able to easily identify them in the future.

Note: You can also enter a patient's **Missing Teeth** directly from the **Personal Page** simply by clicking on the appropriate tooth and then following the instructions in the [How To Enter Missing Teeth](#) section on pages 11-13.

If the patient it is a current patient, then any **Medical Alerts** for the patient will appear as soon as the Personal Page appears.

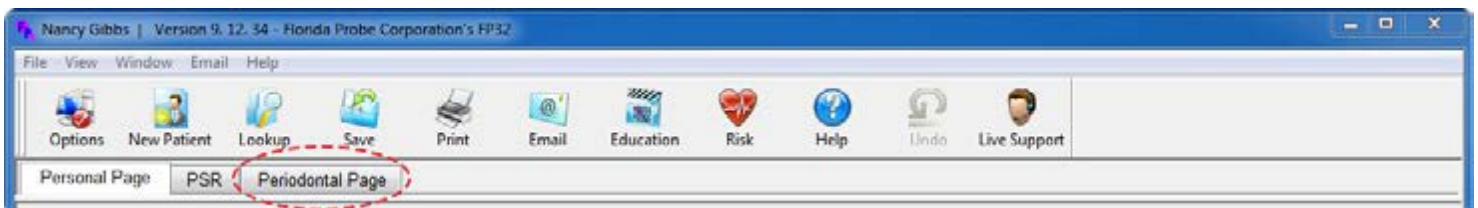


Begin a Simple Periodontal Exam

Hint: The FP32 program is designed to be simple in its basic design with three pages, or think of them as three tabs in a patient folder: the **Personal Page**, the **PSR Page** and the **Periodontal Page**.



Click on the **Periodontal Page** tab to begin a new exam. **It is recommended that you begin by inputting actual paper patient charts, if available.** This will give you practice in inputting exam data into the software without having the stress of a patient in the chair. It will also be helpful for you to know how to input data via the keyboard in case you are ever unable to use any of the hardware equipment during any type of Florida Probe periodontal exam.



Visit Settings Dialog Box

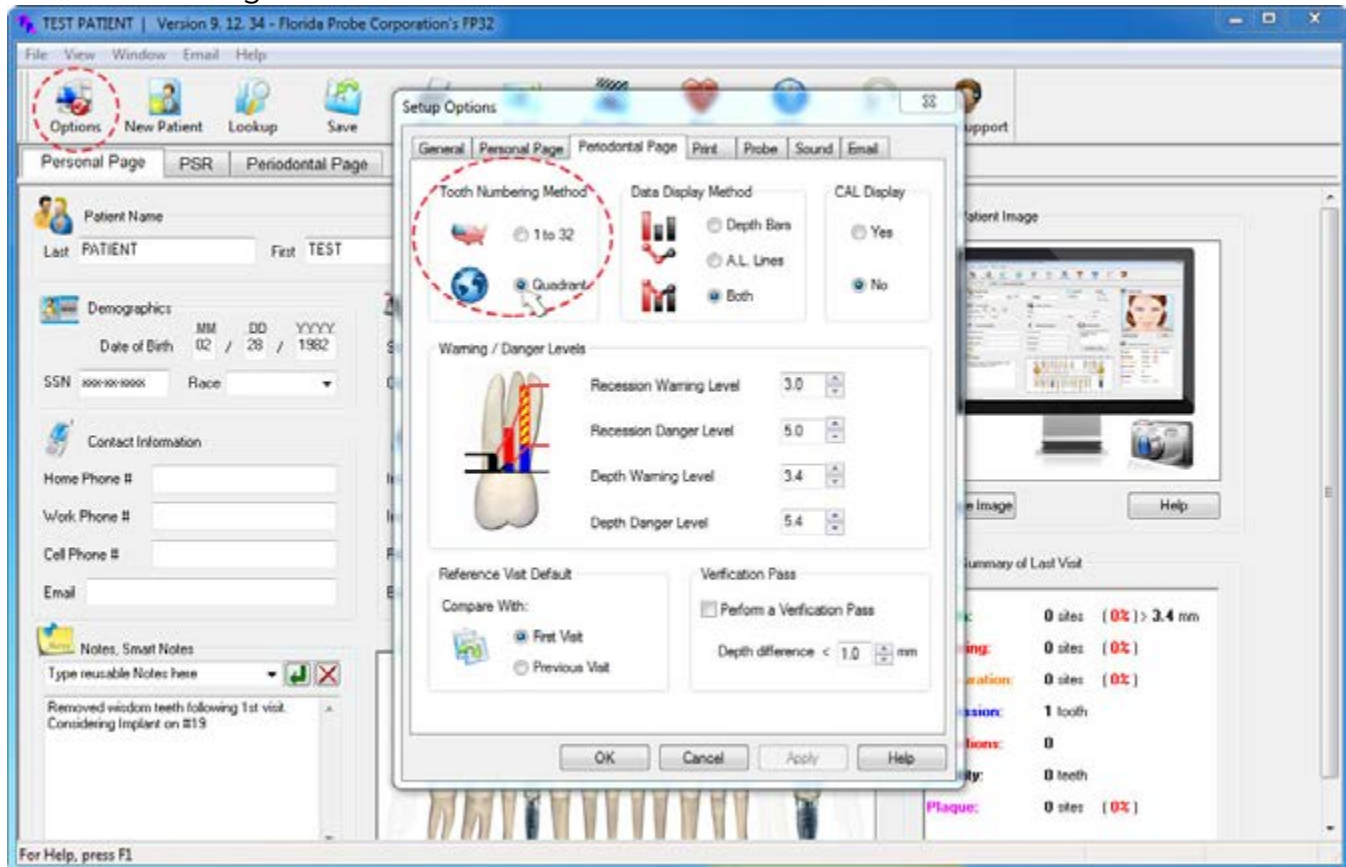
You will next be presented with the Visit Settings Dialog Box. The default Probe Type is **Pocket Depth Probe or Keyboard Data Entry** and the default Settings are **Record Pocket Depth, Bleeding and Suppuration**.



Many general dentist offices only collect pocket depth and bleeding data and this may be easier to learn for the beginning user. As you gain experience, you may wish to enable recession and other data collection options. The more data you collect, the longer it will take to complete the exam.

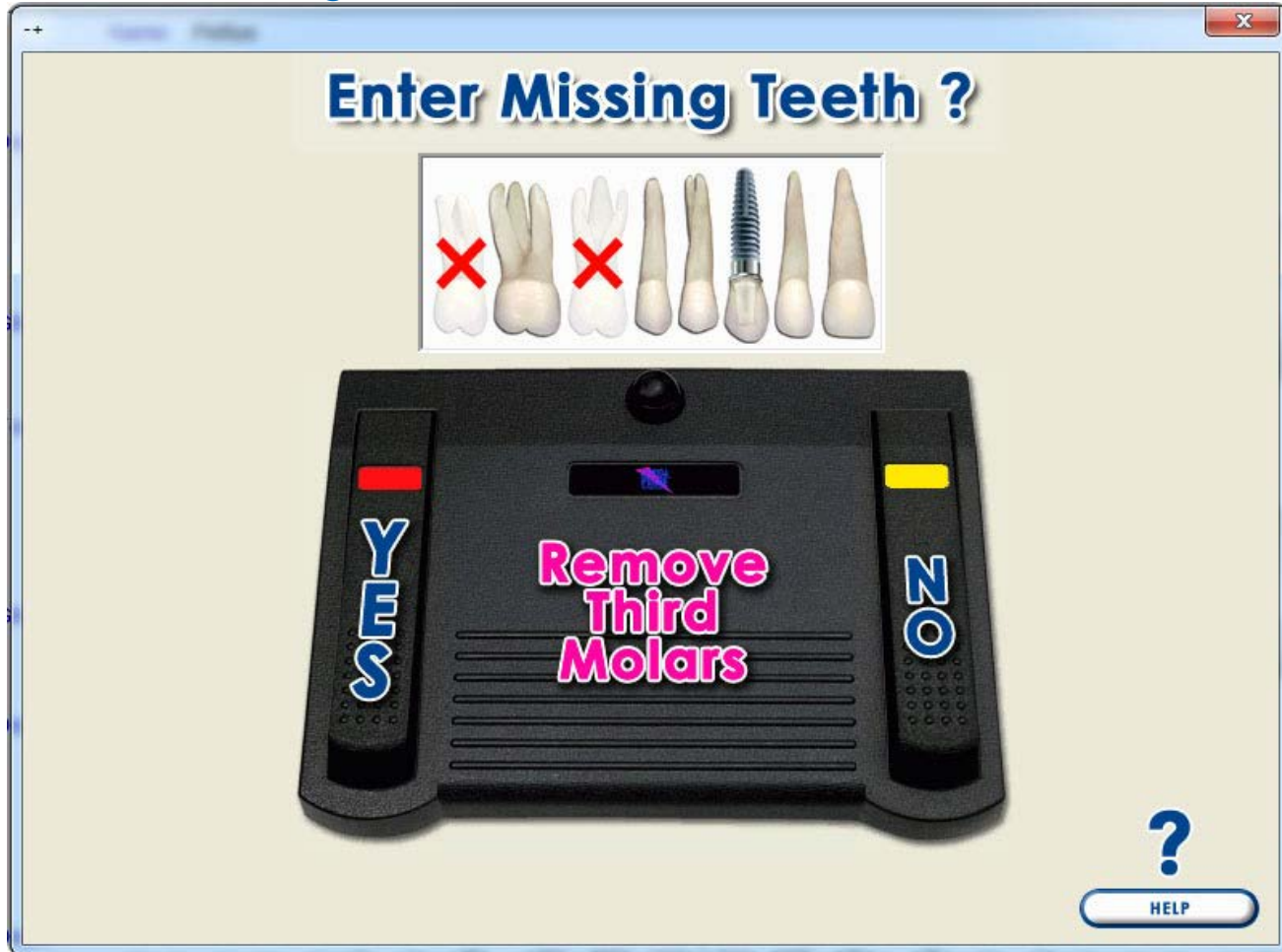
How to Change to Quadrant Tooth Numbering Method

For those users outside of the United States, you can easily change the Tooth Numbering Method by clicking on the Options menu in the Main Tool Bar and then clicking on the Periodontal Page mini-tab in the Setup Options dialog that pops up (see figure below). Then just change the default Tooth Numbering Method from the 1 to 32 used in the U.S. to the Quadrant Method.



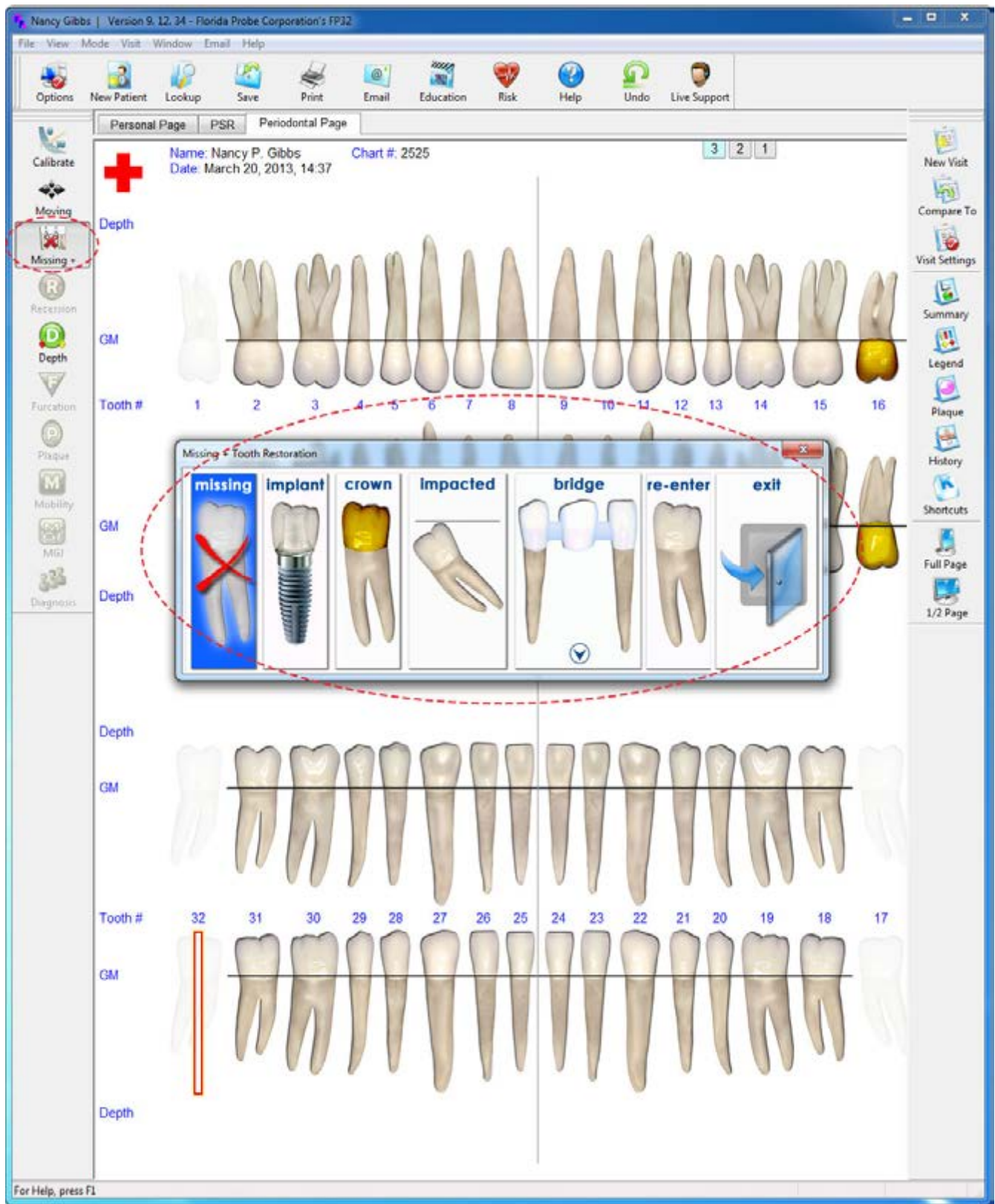
There are many other options that you can change from this menu, but those are covered in another manual. Feel free to experiment with these options as they can be changed back and forth. Sometimes the FP32 program must be closed and re-launched in order to implement these changes.

How to Enter Missing Teeth



Using your mouse and looking at the screen, click on the left pedal (**YES**) if you wish to enter missing teeth for the patient or the right pedal (**NO**) if you want to skip this step. Click on the center pedal if you only want to **Remove the Third Molars** (all third molars will be marked as missing). **Note:** At any time during the exam, you can still switch to **Missing + Tooth Mode** and enter/update any missing teeth or other restorations, as needed.

If you choose to enter missing teeth before inputting probe exam data, you will notice that when you are taken to the **Periodontal Page** tab, the left-hand toolbar will have the **Missing +** button highlighted. (See Figure below).

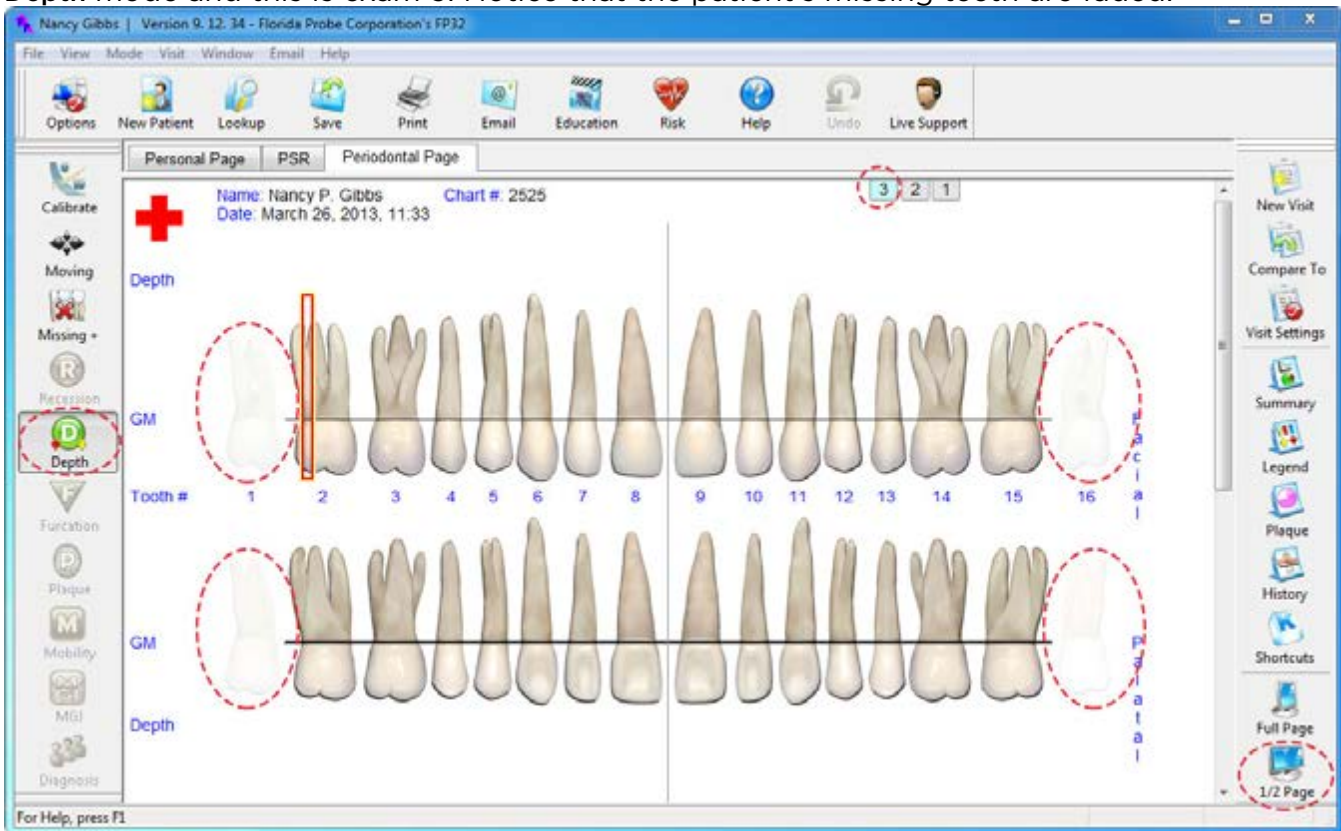


Using the spacebar, navigate to any tooth that you need to mark as missing, and double-click. You will then be presented with the **Missing + Tooth Restoration** Dialog. Click on "missing" and the tooth will fade on the chart to indicate its missing status. You will notice that the dialog also contains

options for specifying implants, crowns, impacted teeth, and bridges. This information is covered in another manual, but feel free to experiment with inputting these restorations. If you make a mistake, you can easily correct it. After you enter **Missing + Teeth** or if you skipped that step, the left-hand toolbar on the **Periodontal Page** will change to highlight Pocket **Depth** Mode. **Note:** In the blank chart below, because of what was selected during **Visit Settings**, Only the Pocket **Depth** mode, **Missing + Teeth**, **Moving Mode**, and **Calibrate** are selectable – other options, such as **Plaque**, are greyed out because they weren't checked in the **Visit Settings** dialog. You can change this at any time by clicking on the **Visit Settings** button in the right-hand toolbar.

Pocket Depth Mode

The red dotted circles on the blank **1/2 Page View** of the chart below shows that we are in pocket **Depth** mode and this is exam 3. Notice that the patient's missing teeth are faded.



The FP32 Software always measures Pocket depth at 6 sites per tooth, 3 Facial and 3 Lingual. The exam follows a set pattern taught in many schools, **Tooth 1-16 Facial**, then **Tooth 16-1 Lingual**, **Tooth 32-17 Facial** and finishes with **Tooth 17-32 Lingual**. See the red dotted lines and blue arrows for the pattern the software follows below.

The screenshot displays the FP32 software interface for a patient named Nancy P. Gibbs, dated March 19, 2013. The interface is divided into a Personal Page and a Periodontal Page. The Periodontal Page shows a dental chart with 32 teeth, numbered 1 through 32. The chart is organized into four quadrants: Maxillary (top) and Mandibular (bottom), each with Right (left side of the image) and Left (right side of the image) sides. The teeth are arranged in two rows: the top row contains teeth 1 through 16, and the bottom row contains teeth 32 through 17. The chart is annotated with red dotted lines and blue arrows indicating the measurement sequence. The sequence starts with 'FACIAL 1-16' (red arrow pointing right) for the maxillary teeth. This is followed by 'LINGUAL 16-1' (red arrow pointing left) for the maxillary teeth. The sequence then moves to the mandibular teeth, starting with 'LINGUAL 17-32' (red arrow pointing left) for the mandibular teeth. This is followed by 'FACIAL 32-17' (red arrow pointing right) for the mandibular teeth. The chart also shows 'Depth' and 'GM' (Gingival Margin) labels for each row of teeth. The software interface includes a menu bar (File, View, Mode, Visit, Window, Email, Help), a toolbar with icons for various functions (Options, New Patient, Lookup, Save, Print, Email, Education, Risk, Help, Undo, Live Support), and a sidebar with icons for navigation (Calibrate, Moving, Missing, Recession, Depth, Furcation, Plaque, Mobility, MOJ, Diagnosis) and a right-hand sidebar with icons for report generation (New Visit, Compare To, Visit Settings, Summary, Legend, Plaque, History, Shortcuts, Full Page, 1/2 Page). The bottom of the screen displays 'For Help, press F1'.

Enter Paper Chart Data Into the FP32 Periodontal Page

Information on the paper chart below was used to create 2 Florida Probe visits for the patient. If you wish, you can use the paper chart below to enter your first practice patient/visits and then compare your data to the correctly entered Florida Probe charts on pages 17 and 18 below to check to see if you are on the right track. It's OK to make mistakes - you can re-enter/correct exam data at any time.

NAME Nancy Gibbs Date ^{PPF} 12/5/2 Date ^{PPF} 2/20/3 Date 3 _____ Date 4 _____ Date 5 _____

MEDICAL ALERT _____

5																	
4																	
3																	
2	213	323	323	323	212	212	212	212	212	212	313	323	323	423			
1	323	323	323	313	212	213	212	212	212	212	313	323	423	313			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	

FACIAL

LINGUAL

Mobility

None

1 2 3

1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			

5																	
4																	
3																	
2	333	333	323	323	312	212	212	212	212	222	222	223	333	434			
1	333	323	322	222	212	212	213	312	212	212	222	223	323	333			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	

LINGUAL

FACIAL

Mobility

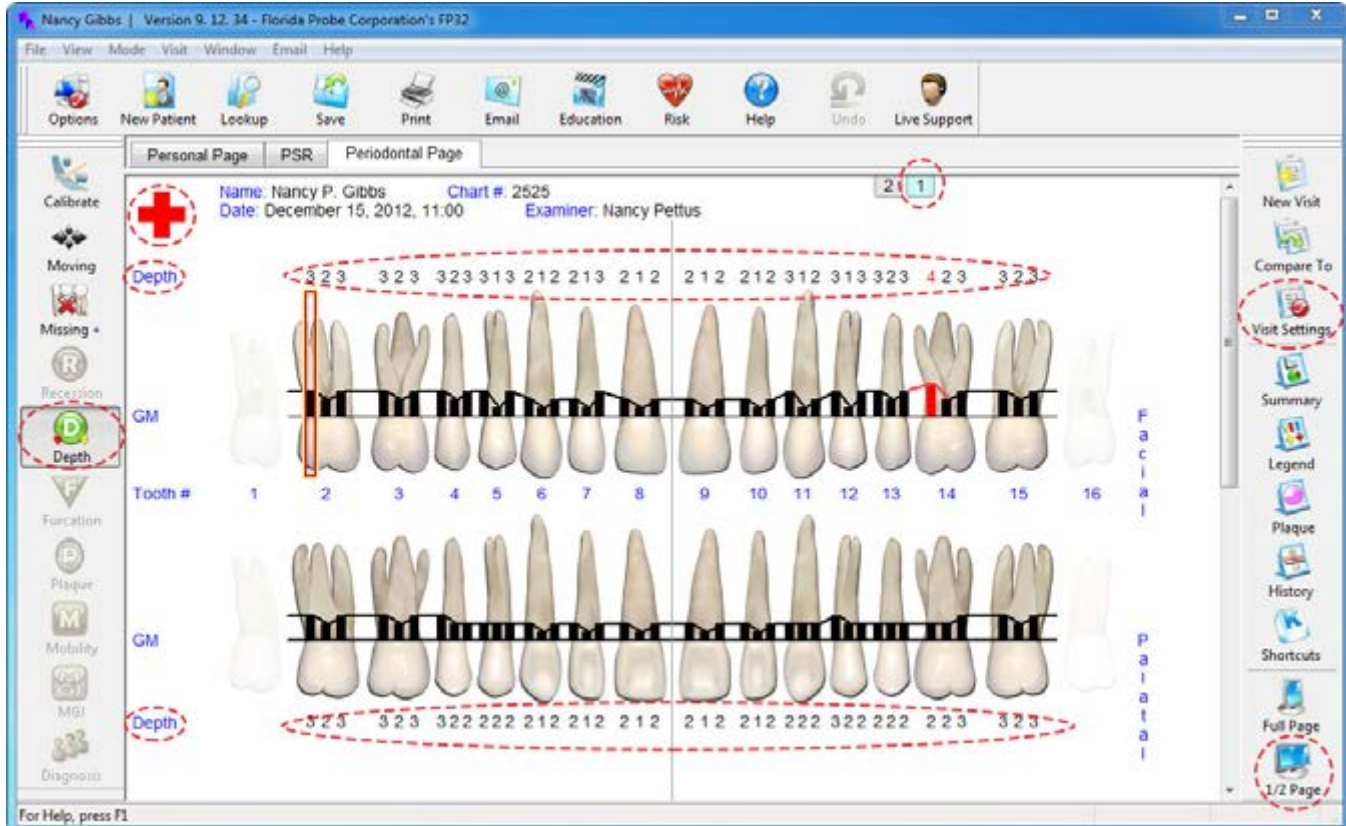
None

1 2 3

17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

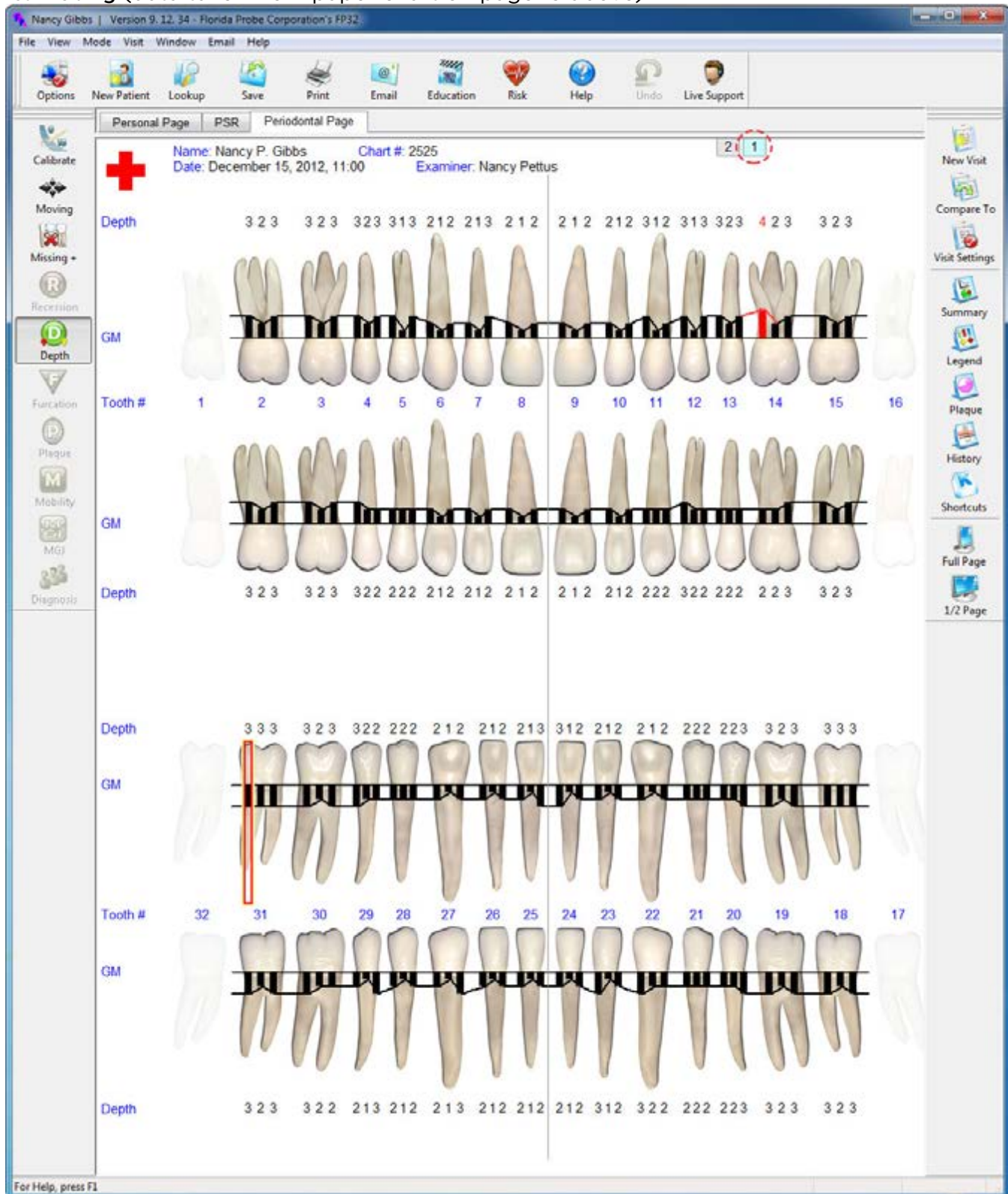
You will see that it is much easier for both the patient and clinician to visualize the data from the Florida Probe chart than the paper chart.

Take note of the red dotted circles in the 1/2 Page View of the chart below. The first thing to be aware of on the left-hand side of the chart is what Mode you are currently in – you can see that the Green Depth Mode button is highlighted. Notice that other modes, such as Recession, Furcation, Plaque, Mobility, MGJ and Diagnosis are greyed out because they were not selected during the Visit Settings – at any time this can be changed by looking at the right hand tool bar and selecting the Visit Settings button and editing the settings. The Calibrate, Moving and Missing + buttons are not greyed out because you selected these during the Visit Settings.

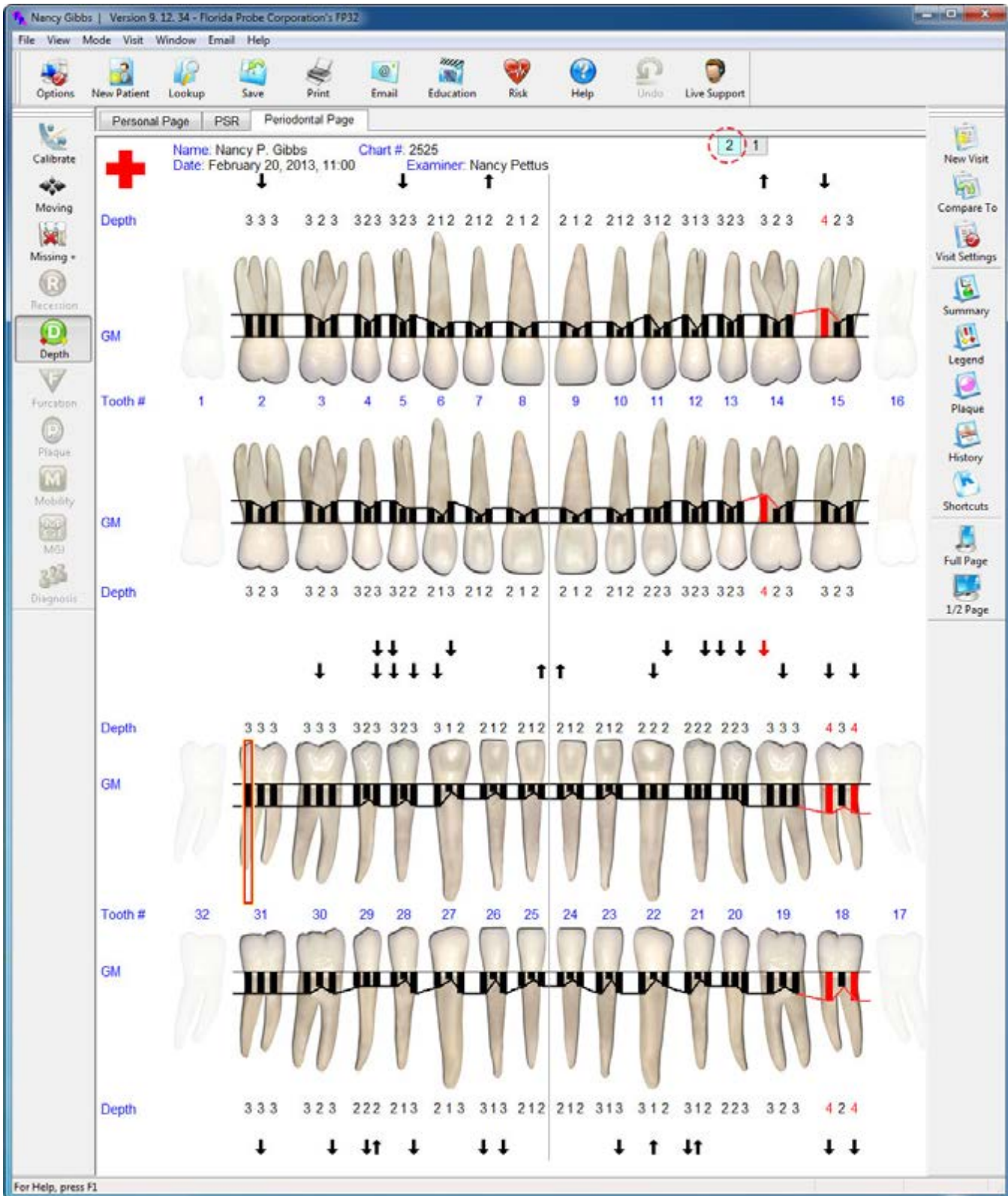


You can use your mouse or the FP Footswitch to change to one of these modes at anytime during the exam. Notice the red dotted circle around the red cross in the upper left-hand corner of the chart – this indicates that Medical Alerts were previously entered for this patient. Also note that there is a red dotted circle around around the light blue Number 1 tab near the top of the chart, which indicates that you are currently viewing one of two of this patient's charts. There are also red dotted circles around the word, 'Depth' on the chart, as well as the groups of 3 numbers above and below the teeth. These are the pocket depth numbers that have been entered for this patient from the paper chart's 1st Probing on page 15 above.

1st Probing (data taken from paper chart on page 15 above)



2nd Probing (data taken from paper chart on page 15 above)



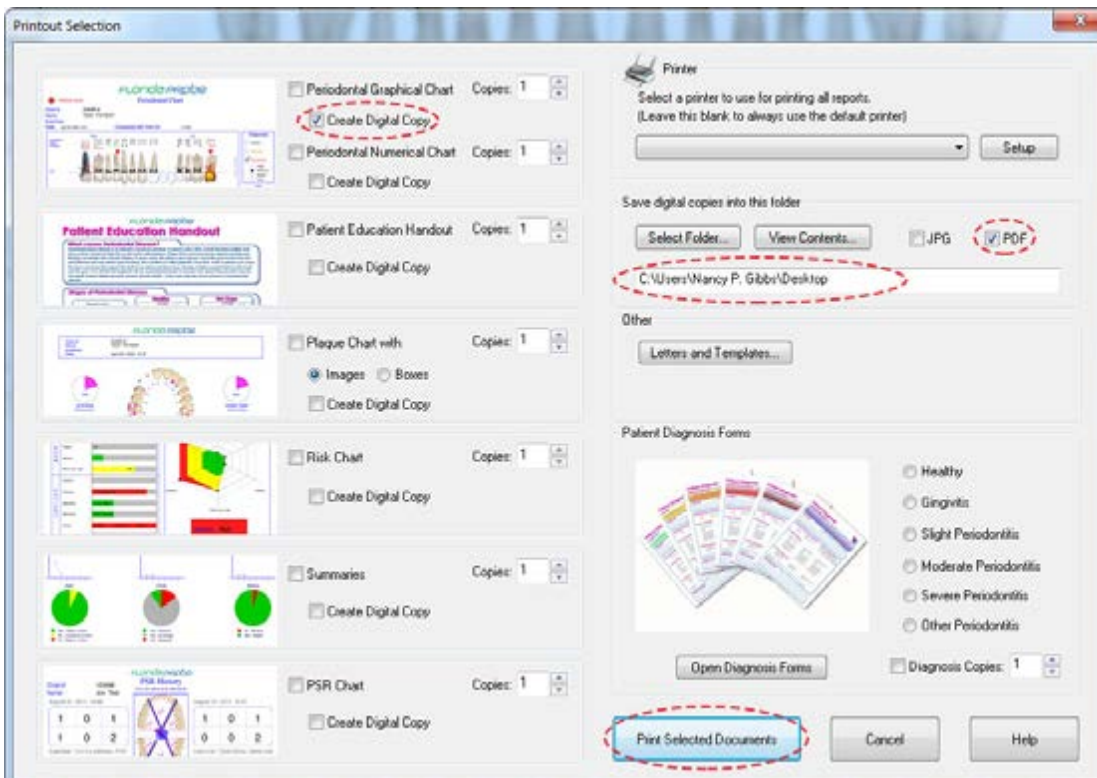
Save & Print

After you have entered the very last probing number, you can press the spacebar key and you will hear the message, “Data Collection Complete,” and you will be presented with the **Save & Print** Dialog. Click **YES** if you are ready to save your data and **NO** if you have some edits to make. Remember, even after you’ve saved your data, you can always go back and edit the patient’s chart to correct any mistakes you might have made or enter information that was previously overlooked.



Printout Selection

In the example below, we chose to create a digital copy of the **Periodontal Graphical Chart** and to save a .pdf of this chart to our Desktop. See the [Periodontal Page Printout](#) section on page 21 for the results of our choices.



Moving Mode

Once you print your selected documents, the software will take you back to the patient's periodontal chart and automatically put you into **Moving Mode**. The purpose of being in **Moving Mode** is to be able to freely move throughout the chart without accidentally editing data. This is useful when you want to highlight specific areas of the chart for a patient or yourself or another clinician.

The screenshot shows the Florida Probe Corporation's FP32 software interface. The window title is "Nancy Gibbs | Version 9.12.34 - Florida Probe Corporation's FP32". The menu bar includes "File", "View", "Mode", "Visit", "Window", "Email", and "Help". The toolbar contains icons for "Options", "New Patient", "Lookup", "Save", "Print", "Email", "Education", "Risk", "Help", "Undo", and "Live Support".

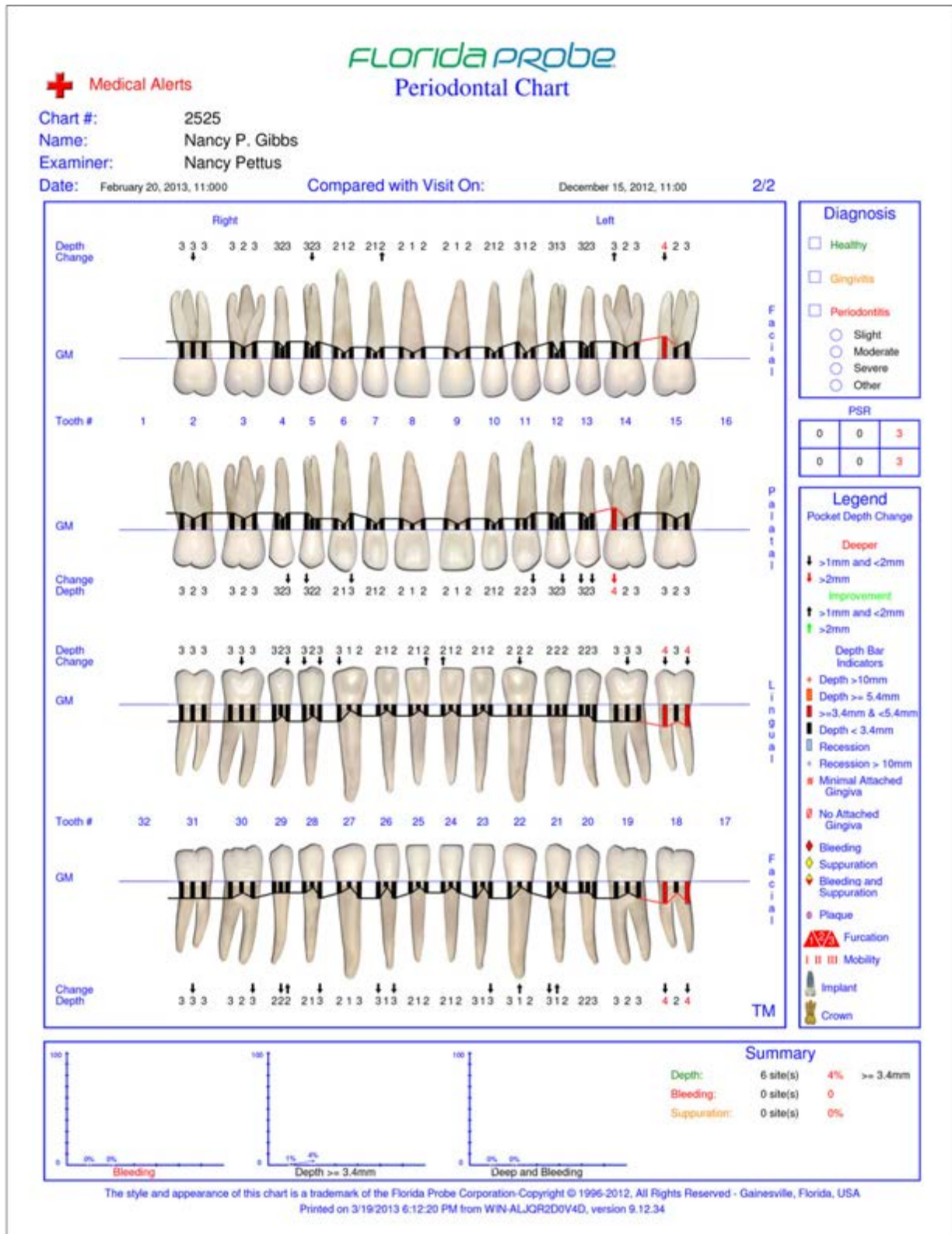
The main area displays a periodontal chart for Nancy P. Gibbs, Chart # 2525, dated February 20, 2013, 11:00, with Examiner Nancy Pettus. The chart shows four quadrants of teeth with depth measurements, GM (gingival margin) lines, and tooth numbers. A red arrow points to tooth 13 in the upper right quadrant, and a red box highlights tooth 2 in the upper left quadrant.

The interface includes a "Moving" mode indicator and various navigation and diagnostic tools on the left and right sides.

For Help, press F1

Periodontal Page Printout

Here is the actual printout of the patient's second visit that we saved to our Desktop. This paper chart can be given to the patient to take home and refer to specific areas for targeted flossing and brushing.

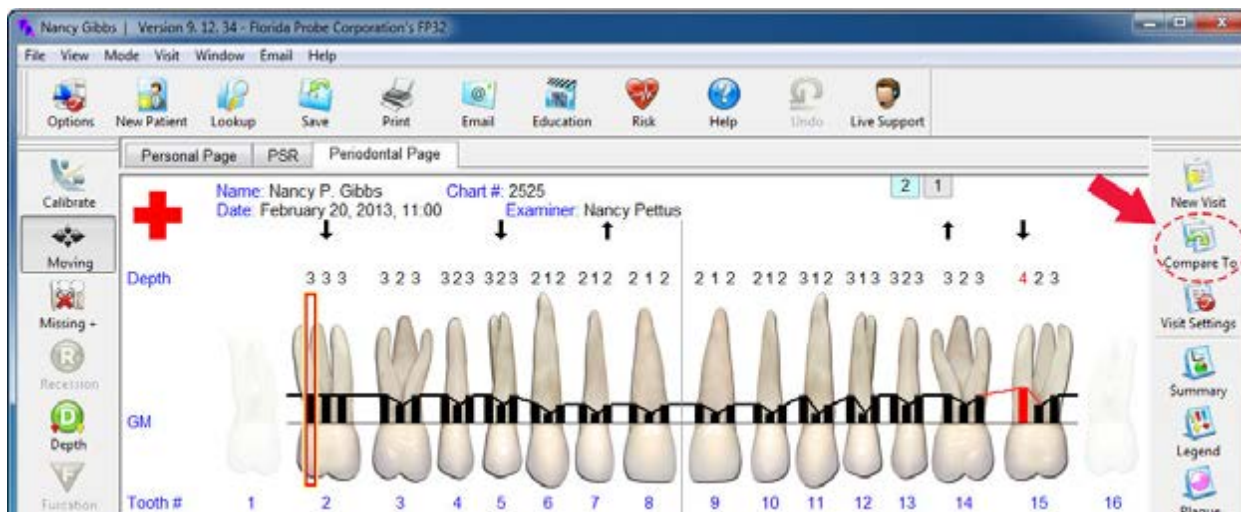


The style and appearance of this chart is a trademark of the Florida Probe Corporation-Copyright © 1996-2012, All Rights Reserved - Gainesville, Florida, USA
 Printed on 3/19/2013 6:12:20 PM from WIN-ALJQR2D0V4D, version 9.12.34

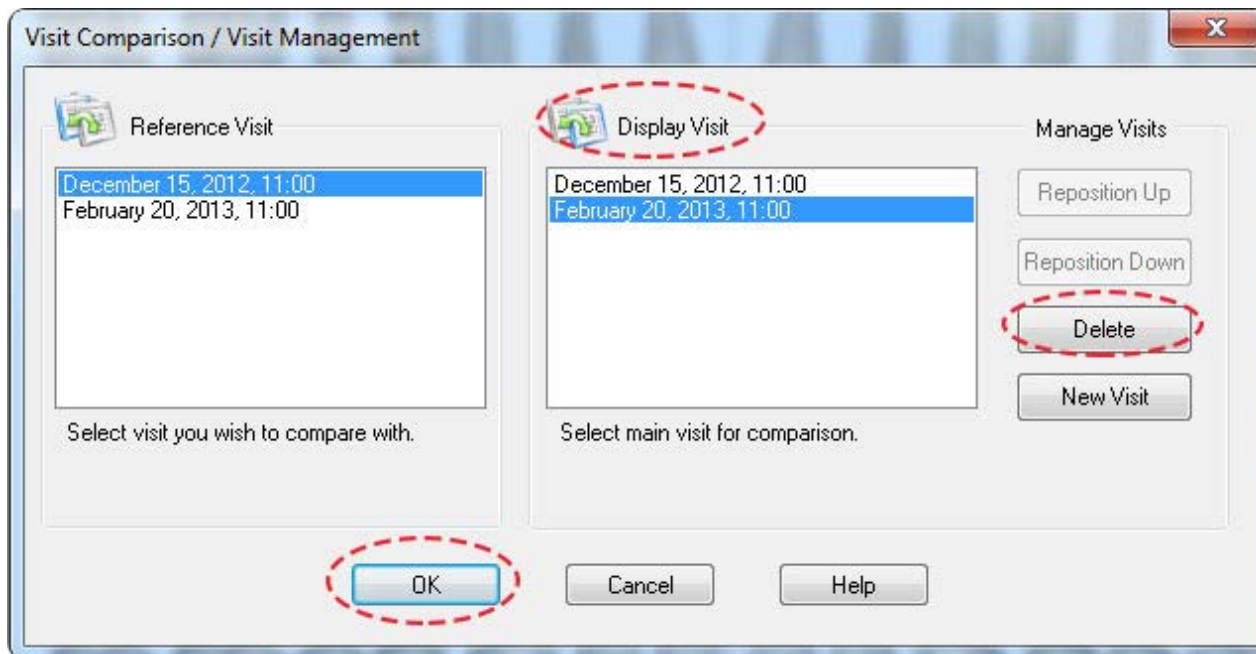
It can also be filed with the patient's record or insurance company.

Deleting a Visit

There might be a case where you do not want to delete a patient, but rather one of their visits. You can accomplish this by going to the **Compare To** Button on the Right Hand Side Toolbar.



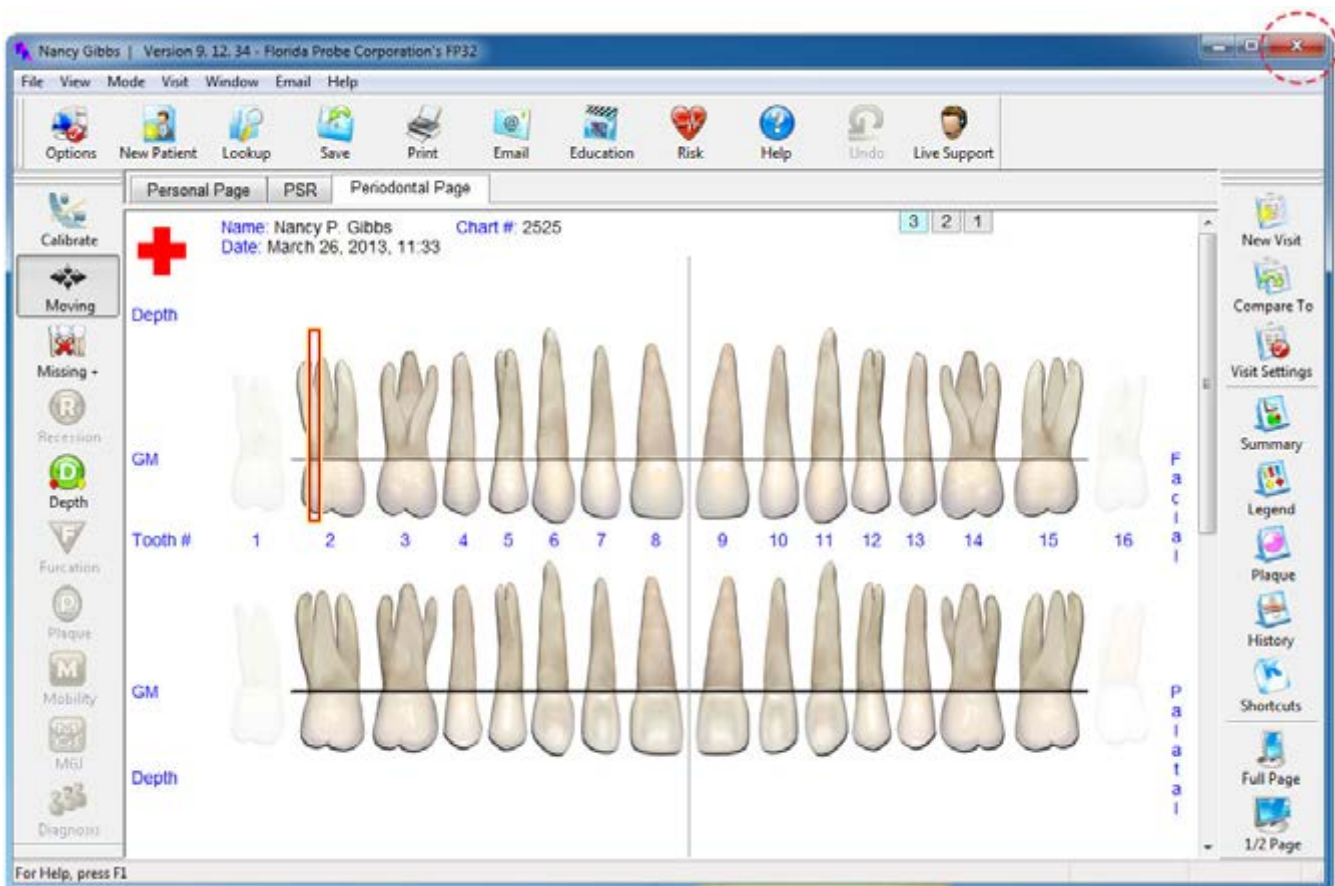
This will bring up the **Visit Comparison/Visit Management** Dialog. Look at the right-hand column labeled, **Display Visit**. Highlight/Select the visit that you wish to delete. Click the **Delete** button – it will give you a warning asking if you are sure that you wish to delete this visit – choose **Yes** to follow through with the deletion. Click **OK** to dismiss the dialog and return to the **Periodontal Page**.



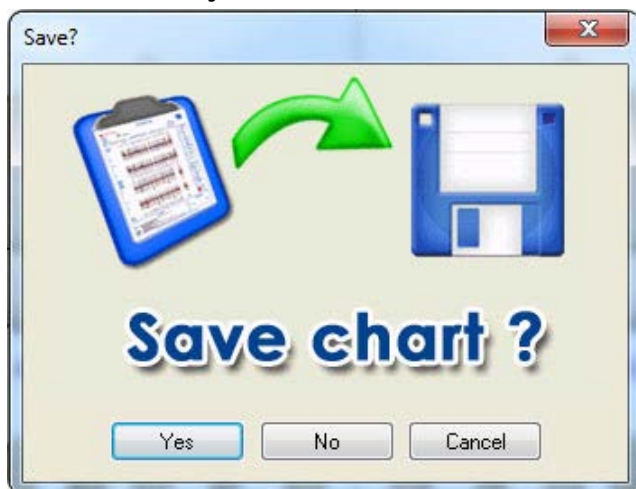
WARNING: Once a patient's record has been deleted, the data cannot be restored.

Closing the Program

When you are ready to exit the program, close the “x” on the upper right-hand side of the window, which will turn red when you hover over it.



If you have unsaved chart changes, the program will ask you if you want to save these changes – you must either choose, **Yes**, **No**, **Cancel** or close the “x” (same as Cancel and will take you back to whatever tab you were on in the Patient’s Record).



For More Detailed Information: Please refer to our other online user manuals at:

www.floridaprobe.com/downloads.htm